

**EL PASO COUNTY 9-1-1 DISTRICT  
BOARD OF MANAGERS MEETING**

**MINUTES September 23, 2022**

**MEETING NO. 299**

The Board of Managers' meeting of the EL PASO COUNTY 911 DISTRICT was held on Friday, September 23, 2022. David Burton, Board Member, called the meeting to order at 9:21 a.m. in the El Paso Regional Communications Center located at 6055 Threadgill, El Paso, TX 79924.

**PRESENT** Board members present at the meeting: David Burton (City of Socorro), Ryan Urrutia (County of El Paso), Mario D'Agostino (City of El Paso), Gilbert Sanchez (Attorney) and Monica Ballesteros (AT&T). There were sufficient members present to constitute a quorum.

**ABSENT** Kris Menendez (At-Large Representative), Tom Whitten (County of El Paso), Pete Pacillas (City of El Paso)

**OTHERS PRESENT** Scott Calderwood (Director), Rachel Sarabia-Duarte (Operations Director), Mariza Martinez (Administrative Director), Andrea Espinoza (Administrative Professional), Jennifer Aguilar (Sr. Network Admin), David Hernandez (Network Admin), Brian Odell (CAD/MCT Admin), Marco Gutierrez (Database & Network Admin), Erik Aveitia (Network Admin), Jairo Villarreal (CAD/MCT Admin), Alex Medina (Customer Support Mgr.), Steven Villa (Public Safety Coordinator), Oscar Gomez (Building Maint. Manager)

**CALL TO ORDER** 1. 9:21 a.m. David Burton, Board Member, called the meeting to order.

**ESTABLISHMENT OF A QUORUM** 2. A quorum was recognized at 9:23 a.m.

**PLEDGE OF ALLEGIANCE** 3. The meeting began with the Pledge of Allegiance  
4. Appreciation of Service: Tom Whitten's resignation as a Board Member, was not present for today's board meeting.  
5. Recognition: New appointed Board Member, Ryan Urrutia (County of El Paso).  
6. Approve meeting minutes from April 29, 2022.

**Motion was made by Mario D'Agostino, seconded by David Burton and unanimously carried to approve the meeting minutes.**

**DISCUSSION & ACTION** 8. Financial Reports (3<sup>rd</sup> & 4<sup>th</sup> Quarter)

**Motion was made by Mario D'Agostino, seconded by Ryan Urrutia and unanimously carried to approve the Financial Reports.**

**DIRECTOR'S REPORT** 9. Director will discuss the report to the Board and highlight areas of particular interest.

**Alliance update**

(HB2911 and SB8) The 87<sup>th</sup> Texas Legislature enacted the NG9-11 fund as a part of its American Rescue Plan Act of 2021, appropriating 150 million dollars to Texas 9-1-1 entities for the deployment and reliable operation of next generation 9-1-1 service.

\$3.8 million dollars has been secured by the District as funding to cover the cost of the ESINet connectivity and NG911 core services through December 2024.

The Alliance is pushing for a standardized PSAP/ECC identity (URI). Authorities must have the flexibility to change NGCS vendors, but be able to keep their unique URI.

**Call Floor EHN/311 Furniture Refresh Project**

The furniture refresh project is on schedule.

**Legislative update**

The District and the Alliance are continuing to advocate for a change to the wireless fee. The Alliance will need support from CSEC as well as the major wireless carriers to have a chance of passing the bill.

**Administration**

C&L Janitorial contract terminated / New janitorial contract has been negotiated with Mirador Enterprises.

Mariza Martinez has been promoted to Administrative Director.

Oscar Gomez was hired on August 1, 2022 as the new Building Maintenance Supervisor.

Henry Maese (Customer Support Specialist) will retire on November 17, 2022.

**Agency Updates**

Working to add the following entities to the CAD consortium:

Airport Dispatch

EHN

**OPERATIONS  
REPORT**

10. Director will discuss the report to the board with regard toward meeting its operational goals.

**Network**

Palo Alto Cortex XDR project is underway as of the last week and is looking at an approximate 30-day timeline to completion. This component will complement our firewalls as an additional layer of security and an AI component.

TG Firewalls are on the agenda for review and approval. The firewall is intended to serve as an upgrade to hardware that will allow us to maintain updated OS versions; currently at the max sustainable by the hardware. The existing TG firewalls are being re-purposed to the Kansas site.

To facilitate a better environment for deploying NG911 technologies, Ct Monitor additions are needed.

Airgap solution finalized pending the documentation and additions to run book.

LTE back-up project is in the process of being re-engineered. Site surveys have been completed and an updated quote will be generated.

**Application**

Work with Texas Tech for the integration or sending 1-way data to Utility Camera system for "Person Level Tracking" potential – user is out of the vehicle; working with their branching away from Lubbock HQ & usage of I/Informer interface.

Redistricting project is in the works to potentially re-issue new districts city-wide for purposes of aligning two administrative station areas to beats/backup data

AED /Pulse Point integration for better response to CVAs is underway.

**GIS**

Exploring Rapid Deploy, RapidSOS, Motorola, and GeoComm for the usage of an over-the-top map application that provides integrations (Waze), smart layers, and other location verification options such as W3W.

**Public Safety Coordinator Items**

Challenge Coin Update  
EFD Instructor and work on EMD Certification  
NG911 & Vesta Classes

**Phone**

TRU Relocation to Kansas site; extend the phone system temporarily.  
Avaya 3-1-1 Post-Call Survey exploration.

**Agency Updates / Assistance**

ATT First Net Switch for District and eventually for Outer Agencies that request Agency Assistance  
CNISD joined as 41st  
Airport Dispatch Integration, potentially 42<sup>nd</sup>.

**Other**

September 21, 2022, The District held a Dedication for the new Margarita T. Garcia Meeting Room

EPCSO, Socorro & Horizon City  
Driving Policies & SOPs for ESInet Contingencies

EHN Application in the County & Outer Agencies

Partnership with Hexagon. Public Safety North America is sponsoring a graduate-level applied research project at the Bush School of Government at Texas A&M University. The project is exploring challenges and/or roadblocks to day-to-day "blue sky" interagency operability and data sharing, including disciplines adjacent to public safety.

11. Public Comment

None presented.

**DISCUSSION**

12. Mirador Janitorial Contract

Necessary changes were made by the District's decision to end the janitorial contract with C&L Janitorial. An RFP Janitorial Services 2022 was solicited; five vendors responded. Mirador Enterprises was awarded the contract for an initial 2-year term with the option to renew annually. The annual cost of \$183,690.88 and a savings of \$73,777.52 per year.

**DISCUSSION**

13. District's New Position: Building Maintenance Manager

With the termination of the Facilities Manager contract (Cesar Perez), District evaluated the position and responsibilities and determined it was in the District best interest to make the contract service a permanent full-time position. District advertised for the position through Indeed, District website, LinkedIn.

With the previous contract funding and savings of the new janitorial contract, the District was able to hire a Building Maintenance Manager (including benefits) and still have an overall savings of \$38,162.51 yearly.

Mr. Oscar Gomez is the District's Building Maintenance Manager as of 8/1/22. Mr. Gomez was the best qualified applicant and brings an abundance of experience which is already apparent within the 2 months he has been employed.

**DISCUSSION**

14. Prepared Live Annual Subscription

The District executed a contract addition to the existing Prepared Live contract that will allow capability to provide data to first responders. The agencies will provide the hardware.

**DISCUSSION**

15. HB2911 – SB8 Grant  
Follow-up on HB2911 / SB8 ARP Grant funding as previously discussed.

**DISCUSSION &  
ACTION**

16. TCDRS Proposed Plan Year 2023  
The Districts initial request for a one-time employer contribution to our retirement plan funding was for \$500,000. After various discussion points between the Board and the Director, all parties agreed on a \$750,000 one-time contribution which would be funded by the Operating account. This is to address the actuarial liability underfunded status and add a 10% COLA benefit.

**Motion was made by Mario D'Agostino and seconded by Ryan Urrutia and unanimously carried to approve the TCDRS Proposed FY23 Plan.**

**DISCUSSION &  
ACTION**

17. Cloud-Based 9-1-1 Map  
The District is requesting to purchase a cloud-based interactive 9-1-1 map to provide NG911 enhancement to call-takers and dispatcher functionality. The location data would be backed up, Rapid SOS would display and the map would be available to all agencies if possible. There could be a possibility that grant funding could be provided for the next three years.

**Motion was made by Mario D'Agostino and seconded by Ryan Urrutia and unanimously carried to approve the Cloud-Based 9-1-1 Map.**

**DISCUSSION &  
ACTION**

18. Emergence Health Network 911-988 Interlocal Agreement  
An Interlocal Agreement between the District and Emergence Health Network to locate the EHN mental health clinicians on the 9-1-1 call floor. There is a benefit to 9-1-1 through having a local crisis hotline and 9-8-8 system to reduce call load for local first responders and to more effectively serve the citizenry with behavioral health services.

**Motion was made by Mario D'Agostino and seconded by Ryan Urrutia and unanimously carried to approve the Emergence Health Network 911-988 MOU.**

**DISCUSSION &  
ACTION**

19. Reserve Funds for AT&T Vesta Hardware Refresh Payment  
The District is requesting to use \$1,496,983.76 from the Reserve Account to pay the remaining four-year balance; this project was previously approved in FY20.

**Motion was made by Mario D'Agostino and seconded by Ryan Urrutia and unanimously carried to approve the payoff for the AT&T Vesta Refresh by using funds from the Reserve Account.**

**DISCUSSION &  
ACTION**

20. Purchase two new Palo Alto Firewalls with 3-year subscription  
The District is requesting to replace the existing Palo Alto walls and replace them with two new ones with installation and a 3-year prepaid subscription in the amount of \$152,975.22.

**Motion was made by Mario D'Agostino and seconded by Ryan Urrutia and unanimously carried to approve the purchase of two new Palo Alto Firewalls.**

**DISCUSSION &  
ACTION**

21. Adoption of the FY2023 Budget

**Motion was made by Mario D'Agostino and seconded by Ryan Urrutia and unanimously carried to adopt the District's FY2023 Budget.**

**DISCUSSION &  
ACTION**

22. Adoption of the FY2022 Service Fee.  
To continue the District's current fees at the following monthly rates: \$1.38 per line for residential lines and \$4.46 per line for business / trunk lines.

**Motion was made by Mario D'Agostino and seconded by Ryan Urrutia and unanimously carried to adopt the FY2023 Service Fee.**

**DISCUSSION &  
ACTION**

23. Adoption of the FY2023 Investment Policy.

**Motion was made by Mario D'Agostino and seconded by Ryan Urrutia and unanimously carried to approve the FY2023 Investment Policy as is with no changes.**

13. Executive Session

None presented.

**NEXT MEETING**

14. Next meeting is scheduled for possibly January 2023 to be determined by Director.

**MEETING  
ADJOURNED**

16. There being no further business to discuss, the meeting was adjourned at 10:07 a.m.

**Motion was made by Mario D'Agostino and seconded by Ryan Urrutia.**

Chairman and Secretary of the Board for El Paso County 911 District, hereby certify that the foregoing is a true and correct record of the proceedings dated above.

  
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Kristian Menendez  
Board Member / Chairman

  
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Scott Calderwood  
Director / Secretary